

Medical Teaching Institution (MTI)
Khyber Medical College, Peshawar

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www.kmc.edu.pk



AFTER PRE-BID SOLICITATION DOCUMENTS

For
HOUSE KEEPING ITEMS 2024-25

Note: The prospective bidder is expected to examine the Bidding Documents carefully, including all Instructions, Terms & Conditions, and Specifications etc. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.

Chairman Purchase Committee
KMC Peshawar

Administrative Officer
KMC Peshawar &

Senior Finance officer
KMC Peshawar

Assistant Manager Procurement
KMC Peshawar

Store Keeper
KMC Peshawar

INTRODUCTION:

Khyber Medical College, Peshawar (MTI) invites. Sealed bids from the eligible bidders for procurement of House Keeping items for this institution under rule Open Competitive Bidding under rule 6(2) (a) "**Single Stage Single Envelope**" bidding procedures of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Rules 2014.

Description	Dates
Pre-bid meeting	21-08-2024 at 11:00 AM
Last date and time for Bid submission	03-09-2024 at 11:00 AM
Bid Security	Rs-50,000/-

1) INSTRUCTIONS TO BIDDERS:

1. The bids should reach the office of Dean KMC on or before **03/09/2024 at 11:00 AM** will be opened on the same day **at 11:30 AM** in presence of the bidders/representatives who choose to attend.
2. Any bid received after the deadline for submission of bids shall not be entertained and shall be returned unopened to the Bidder.
3. The bid should be complete in all respect and must be signed by the bidder.
4. All prices quoted must be in Pak Rupees (PKR) and should include all applicable taxes. If not specifically mentioned in the Quotation, it will be presumed that the prices include all the taxes.
5. Bidders are essentially required to provide correct and latest postal/email/web addresses, phone/mobile/fax numbers for actively and timely communication.
6. For any query, clarification regarding Services / Bid Solicitation Documents, the applicants may send a written request at least one day prior to the opening date.
7. The Bidder may after its submission withdraw its bid prior to the expiry of the deadline prescribed for submission of bids. Withdrawn bids will be returned unopened to the Bidders.
8. Any bid not received as per terms and conditions laid down in this document are liable to be ignored. No offer shall be considered if:
 - a. Received without earnest money;
 - b. It is received after the date and time fixed for its receipt;
 - c. The offer is ambiguous;
 - d. The offer is conditional i.e. advance payment, or currency fluctuations etc.;
 - e. The offer is from blacklisted firm in any Federal / Provincial Govt. Deptt:
 - f. Only typed tender on original prescribing letter pad, sealed & signed should be submitted.
 - g. The quoted Price must be pre printed and hand written quoted price will not be acceptable.
 - h. The tenders must be according to this institution's specification;

Alternate rates (**Double rates for single Items**) will not be accepted.

9. Usage of correction fluid & corrections are strictly prohibited unless duly initialed.
10. Any erasing / cutting etc. appearing on the offer, must be properly signed by the person signing the tender.
11. Bids will be rejected if the Bid is in some way connected with bids submitted under names different from his own.
12. In case of Bid Tie, the decision will be taken by making toss/draw/Recall sealed quotation in front of the bidders.
13. Any direct or indirect effort by a bidding firm to influence this institution during the process of selection of a bidder or award of contract may besides rejection of its bid result into its disqualification from participation in this institution's future bids.

2) ELIGIBILITY CRITERIA:

- Bidders must give compliance to the below mentioned clauses as these are mandatory to being eligible for the bidding process. Relevant certificates must be attached.
- The bidder must be registered with Income / Sales Tax Department, reflected as Active Tax Payer on the list of FBR.NTN and for services KNTN.
- The bidder shall provide an undertaking on stamp paper that the bidder has not been declared black listed by any Governmental/ Semi-Governmental institutions.
- Bidders shall not be eligible to bid if they are under a declaration of Ineligibility for corrupt and fraudulent practices issued by any government organization in accordance with the Section 44(1) KPP Rules 2014.
- The bidder must have a functional **Local office in** Peshawar.

3. GENERAL CONDITIONS: -

1. KMC Peshawar shall evaluate the proposal in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements.
2. Alternative bid shall not be considered and shall be rejected by the Competent Authority.
3. At any time prior to the deadline for submission of bids, KMC Peshawar may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the bidding documents by amendment.
4. If a bid is not substantially responsive, it will be rejected by the Procuring Entity and may not subsequently be made responsive by the Bidder by correction of the nonconformity.
5. The purchase committee KMC may accept or reject any or all of the bids under Rule 47 of KPPRA Rules, 2014.

INVITATION FOR BIDS

Dean Khyber Medical College, Peshawar

invites sealed tenders under National Competitive Bidding for the procurement of **House Keeping Items** for KMC under rule 6(2)(a) **"Single stage Single envelope procedure"** of KPPRA Rules 2014, from Income / Sales tax, reflected on Active Taxpayer List of FBR.

The tenders complete in all respect must reach the office of Dean KMC by 11:00am on 03/09/2024, which will be opened at 11:30am on the same day in conference room of KMC in the presence of the procurement committee and the bidders / representatives who may choose to attend.

Competent Authority reserves the right to reject any or all the bids as per provisions contained in Rule 47 of KPPRA Rules 2014.

4. BID Security

CDR from the account of the firm/bidder/contractor. Bid security Rs-50,000/- of the bid Value in shape of Call Deposit Receipt (refundable) drawn in favor of "Suppliers Contractors Security Deposit, KMC, Peshawar".

The bid security may be forfeited:

- i) If a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or
- ii) ii) In the case of a successful Bidder, if the Bidder fails to sign the contract
- iii) iii) If a successful Bidder unable to supply the items after issuance of 3 reminders, order will be placed to the next lowest bidder.

5. BID VALIDITY:

- i) The bids should be valid for a period of 120 Days.
- ii) In exceptional circumstances, Khyber Medical College, Peshawar may solicit the Bidder's consent to an extension of the period of validity reasons shall be recorded in writing. The request and the responses there to shall be made in writing. The bid security provided shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid, except as provided in the bidding document.

HOUSE KEEPING ITEMS LIST 2024-25

S. No	Description	Specification	Price
1	Air Freshener (300ml)	Air Wick	
2	Phenyl (2.9 liters)	Finis/Typhon	
3	Deodorizer for washrooms		
4	Furniture polish/ clean spray		
5	Hand Wash Anti-Bacterial (500ml)	Dettol/Safeguard	
6	Caustic Soda (1Kg)	ICI	
7	Tuatry (1Kg)		
8	Washing Bleach (4 Liters Can)	smart ultra clean	
9	Descaler Limescale Remover		
10	Insect Killer Chemical Attack (400ml)	Mortein	
11	Floor Cleaner	Klenex Floral	
12	GPC (General Purpose Cleaner)		
13	Potassium permanganate		
14	Window Cleaner	Glint Insta	
15	Wax Polish for Floor		
16	Zinc phosphate powder		
17	Chlorine Bleach		
18	Drain Opener Fast Acid (Gandak)		
19	Acid For Floor Cleaning Light		
20	Toilet Cleaner	Harpic	
21	Toilet Paper	Best Quality	
22	Kitchen Roll (one Piece)		
23	Hi-Jeen Paper Towel	Rose patel	
24	Tissue Box Large	Rose pattel/Jasmin	
25	Tissue Box Small	Rose pattel/Jasmin	
26	Dry Mop	Frame+cloth+set	
27	Dry Mop Cloth		
28	Wet Mop	Frame+cloth+set	
29	Wet Mop cloth		
30	Water Bucket		
31	Dustbin	10Ltr	
32	Dustbin	30Ltr	
33	Dustbin	50Ltr	
34	Dustbin	70Ltr	
35	Dustbin with Bucket cover	30Ltr	
36	Dustbin with Bucket cover	50Ltr	
37	Dustbin with Bucket cover	70Ltr	
38	Wet Floor caution board	Yellow	
39	Dusting Mat/Cloth		
40	Feather Duster		

S. No	Description	Specification	Price
41	Floor palla Puchara		
42	Hand Brush Wooden		
43	Hard Brush for Carpet cleaning		
44	Hand Broom	Not less than 25 inches with Ring or Clip	
45	Liquid Soap Dispenser		
46	Liquid Soap (Per liter)		
47	Automatic Air freshener Dispenser with 1 Refill and battery cells	Best Quality	
48	Refill for Air freshener Dispenser	Fresco or Air Wick	
49	Nylon Brush Long Handle		
50	Nylon Brush Short Handle		
51	Dish wash brush		
52	Cob webs Brush with long handle		
53	Dust Pan	Plastic	
54	Scraper with handle		
55	Synthetic Door Mat	4x8	
56	Synthetic Door Mat	4x6	
57	Sweep For Toilet Cleaning		
58	Toilet Brush		
59	Commode pump		
60	Wiper 18"	single piece	
61	Wiper 36"	single piece	
62	Trash Bin Liner Bio Degradable	Blue 35X40	
	Trash Bin Liner Bio Degradable	Yellow 32X38	
63	Plastic Bag Bio Degradable	5kg,10kg capacity	
64	Plastic Bag Bio Degradable	For 70kg Trash bin	
65	Plastic Bag with Seal	200g,400g,500g,1kg	
66	Soap 75gm	lifebuoy/Safeguard/Dettol/Lux Hi-Clean/Lux	
67	Vim/ Max lemon bottle (450 gm)		
68	Vim/ Lemon Max Powder (790) gm		
69	Vim/ Lemon Max Dish wash Soap		
70	Scotch Brite		
71	Washing Powder (One Kg Pack)	Bonus / Express /Wheel/Surf Excel/Ariel Economy Pack	
72	Surf (small packet)		
73	Plastic Lota		
74	Towel (Small Size)		
75	Towel (Medium Size)		
76	Towel (Large Size)		
77	Rommi for Washroom		
78	Housekeeping gloves (Long size)		
79	Coopex Powder	100 gm	

S. No	Description	Specification	Price
80	DDVIP Oil	500 ml	
81	Presept Tablet 5 gram	(50 tablets per bottle)	
82	Formalin	2.5 liters	
83	Surface Disinfectant Solution for Cleaning	As per Approved Sample	
84	Belcha Large with Handle		
85	Belcha Small with Handle		
86	Gentree with Handle		
87	Wheel Barrow single Tyre	18 Gauge Chadar	
88	Khurpa		
89	Kudala		
90	Plant Cutting Scissor (Large Size)		
91	PVC Flexible Plastic Pipe	1/2 Per Kg) (2.5mm Thickness	
92	PVC Flexible Plastic Pipe	3/4 Per Kg) (2.5mm Thickness)	
93	PVC Flexible Plastic Pipe	(1" Per Kg) (2.5mm Thickness)	
94	PVC Flexible Plastic Pipe	1 1/2" Per Kg) (2.5mm Thickness)	
95	PVC Flexible Plastic Pipe	2" Per Kg) (2.5mm Thickness)	
96	PVC Flexible Plastic Pipe	3" Per Kg) (2.5mm Thickness)	
97	Hand Disinfected Solution Cleaning	As per Approved Sample	
98	Bamboo for broom	5 feet length with (Jublie clamp 4 inch)	
99	Danger Box Plastic 5 Ltr	5 liters	
100	Water Filter 3 stages water filtration		
101	Hand sanitizer Dispenser		
102	Fumigation Machine		
103	Fog Machine		
104	Electric Grass Cutter Machine		
105	Electric Saw for Cutting Trees		
106	Plants Pots (Small)		
107	Flower Pots (Stainless Steel) (Medium)		
108	Flower Pots (Stainless Steel) (Large)		
109	Dranti		
110	Saw (Aari) for plants cutting		
111	Kiyari Ramby		
112	Rope for tree		
113	Puchara for Cleaning Purpose		

S. No	Description	Specification	Price
114	Floor Cleaning Machine	Electric	
115	Floor Cleaning Machine	Manual	
116	House Keeping Trolley		
117	Caution Sign Board	Small	
118	Caution Sign Board	Medium	
119	Wall Clock (For Lecture Hall)	Large size (24")	
120	Wall Clock	Normal size (18")	
121	Remote/pointer cell		
122	Steel wool/Scrub		
123	Battery Cell	AAA	
124	Battery Cell	AA	
125	Rechargeable Gallon cells		
126	Dish cleaning cleaner		
127	Glass Cleaning Spray		
128	Mosquito Killer Spray		
129	Plate (Large) (Rice) (Dinner set quality)		
130	Plate (Quarter) (Salan/Tarkari) (Dinner set quality)		
131	Spoons (Large) steel		
132	Spoons (Small) steel		
133	Buffet Dish steel		
134	Serving Spoon steel		
135	Food Factory (Juicer, Mixer)		
136	Frying Pan silver		
137	Sauce Pan (Tea) silver		
138	Large utensil (10 kg size) (Pateela) silver		
139	Strainer Large steel and silver		
140	Tea Cups (Dinner set quality)		
141	Bowls Large		
142	Large Stove local made with burner		
143	Stainless steel water cooler/hotter for TEA		
144	Cauldron large size up to 30kg (Pateela)		
145	Large size Steel Tubs		
146	Large size steel strainer for Rice		
147	Steel Rice Plates		
148	Medium steel plates (Salan Plates)		
149	Small steel plates		
150	Steel Spoons		
151	Electric Grinder & Juicer (Heavy Duty)		
152	Electric/Mosquito Killer	Large	
153	Electric/Mosquito Killer	Medium	
154	Showel		
155	Sickle		

S. No	Description	Specification	Price
156	Gardening Towel (Korpa)		
157	Saw		
158	Metal Filer		
159	Hegde Shears		
160	Gardening Trimmer		
163	Brush Cutter Machine		
164	Remote/pointer cell		
165	Steel wool/Scrub		

Note:

- **Items quoted must be according to college specifications and best quality**
- **Sample specimens should be provided where necessary**
- **Samples will be examined & accepted/rejected by the Technical & Evaluation committee**
- **The contractor/supplier must be mentioned brand of products with complete specification in the quotation.**

6. Award of Contract:

Contracts shall be confirmed through a written agreement signed by the successful bidder and the MTI /KMC Peshawar.

7. Payment:

- a. No advance payment will be permissible.
- b. The payment will be made after successful supply and inspection.