



## KHYBER MEDICAL COLLEGE PESHAWAR OFFICE OF THE DEAN

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### Minutes of the meeting:

A meeting of the student council KMC was held under the chairmanship of the Dean KMC on 04<sup>th</sup> June 2018 at 10:00 am. The following attended the meeting:-

1. Prof. Dr. Irshad Ahmad	Associate Dean (Postgraduate)
2. Prof. Dr. Mushtaq Ahmad Marwat	Associate Dean (Undergraduate)
3. Prof. Dr. Farooq Ahmad	Associate Dean (Research)
4. Assist. Prof. Dr. Naveed Alam	Chief Provost
5. Muhammad Jamil	Warden, Cenna Hall Hostel
6. Dr. Mian Saad	Warden, Razi Hall Hostel
7. Habib Ur Rehman	Literary Society
8. Khushal Khan	Sports Secretary
9. Saad Salman	Social Welfare Sociality
10. Saad Saeed	Hiking Club
11. Ayman Jadoon	Rep. Girls Hostel
12. Jawad Farooq	Rep. Razi Hall Hostel
13. Haseeb Ahmad	Rep. Qasim Hostel
14. Ali Zaman	Rep. Cenna Hostel
15. Kalim Ullah	Final Year MBBS student
16. Irfan Ali	CR 4 <sup>th</sup> Year MBBS
17. Muhammad Tabish Ikram	3 <sup>rd</sup> Year MBBS student
18. Maryam Hamid	-do-
19. Maryam Khilji	-do-
20. Sumayya Yousaf	GR, G-B 1 <sup>st</sup> Year MBBS student
21. Laiba Ahmad	1 <sup>st</sup> Year MBBS student
22. Momina Mustafa	-do-
23. Asma Ali	-do-

The following points were discussed and decided:

The meeting started with recitation by the undersigned.

- Students enrollment in hostels:** It was decided that all four hostels shall remain open during the summer vacation. The 1/3 supporting staff would be given relief at any given time during summer vacations.  
**Action by:** Chief Provost
- Student council decided that hostels will reopen on 25<sup>th</sup> June, 2018 after Eid-ul-Fitr holiday.
- Girls Hostel issue:**
  - Representative from Girls Hostel raised the issue of study rooms. Dean, KMC directed that the common room shall be utilized for study.  
**Action by:** Warden Girls Hostel
  - Garbage lying in front of Girls Hostel:** Representative from Girls Hostel pointed out the garbage lying in front of Girls Hostel due to which awful environment is created for the residents of Girls Hostel. Dean KMC directed to Administrative officer KMC to approach concern authorities of University of Peshawar for proper disposal of waste.  
**Action by:** Administrative Officer KMC
- Hostel Guests:**
  - The Dean, KMC decided that guest room to be set in all hostels only for father/brother and for Girls Hostel mother/sister to be entertained.

- b. A written application along with CNIC copy shall be obtained for such permission.
- c. It was also decided that the said relatives may be allowed for a one night stay after prior permission from the Warden concerned.
- d. It was also decided that students will furnish details of parents/siblings along with CNIC number to the concerned Warden for early reference.
- e. It was decided that no guest shall be allowed in hostel during summer vacation.

**Action by:** Chief Provost

- 5. It was decided that mosquito sprays will be done at all hostel twice a week.

**Action by:** Chief Provost

- 6. **Wifi:** A coded / graded WIFI will be installed, hopefully, during summer vacations with the charges Rs. 350/- per month. Timing of the wifi in the college shall be from 8:00 am to 2:00 pm and in hostels from 2:00 pm to 10:00 pm.

**Action by:** Assist. Prof. Dr. Naimat Ullah

- 7. Dean, KMC directed the Incharge Student Affair Section to start examination form for 3<sup>rd</sup> and 4<sup>th</sup> Year MBBS as well which should be submitted before the Eid holidays.

**Action by:** Incharge, SAS

- 8. The Student Council was informed that Director, Medical Education department has developed a new log book for next session.

**Action by:** Prof. Dr. Farooq Ahmed, Director Medical Education

- 9. The Student Council was informed that RFID attendance is expected to be started by next session.

**Action by:** Incharge I.T

- 10. The Student Council was informed that Construction of the boundary wall around Razi Hall and Qasim Hall Hostel shall be started on emergency basis.

**Action by:** Sub Engineer (C)

**Dean**

Khyber Medical College  
Peshawar  
No. 693-98/SC/KMC

Copy to:

- 1. All above concerned.
- 2. Assist. Prof. Dr. Naimat Ullah, Deptt. of Pharmacology KMC.
- 3. The Administrative Officer KMC
- 4. Incharge, SAS.
- 5. Sub Engineer (C) KMC.
- 6. Incharge I.T to upload on college website.

Dated: 5/6/2018

**Dean**

Khyber Medical College  
Peshawar