



KHYBER MEDICAL COLLEGE PESHAWAR
OFFICE OF THE CHAIRMAN (IMC)
MTI (KHYBER MEDICAL COLLEGE /KTH/KCD)

MINUTES OF MEETING:

8th meeting of the Institutional Management Committee (IMC), Khyber Medical College/KTH/KCD was held on Tuesday dated 22nd August, 2017 at 10:30 A.M. in the Conference Room of the Khyber Teaching Hospital, under the Chairmanship of Prof. Dr. Noor ul Iman, Dean, Khyber Medical College, Peshawar. The meeting was attended by the following members of the IMC:-

- | | |
|--|--------|
| 1. The Hospital Director, KTH, Peshawar | Member |
| 2. The Medical Director, KTH, Peshawar | Member |
| 3. The Dean, Khyber College of Dentistry Peshawar | Member |
| 4. The Director Finance, KTH/KMC/KCD, Peshawar | Member |
| 5. Representative of Nursing Director, KTH, Peshawar | |

The meeting started with the recitation from the Holy Quran.

The Dean KMC welcomed and thanked all the respected members for attending the IMC meeting.

The following Follow-up agenda items were discussed and decided accordingly:-

2nd IMC meeting 08-06-2017:

Agenda No 6	Agenda items submitted by Nursing Director KTH
	<p>a. Budget re-appropriation of maintenance work in Nursing Hostel. Decision: Directorate of Works will conduct survey and prepare cost analysis and then present it to IMC.</p> <p>Follow-up: Director Works resigned from services due to which task could not be completed. As soon as Director Works is recruited it will be done on priority basis.</p> <p>b. Administrative staff for Nursing Department as approved in the organogram Decision: The Nursing Director was requested to submit SNE to the BoG.</p> <p>Follow-up: SNE has been approved and recruitment is in process.</p> <p>c. Air condition for Nursing Director office and Nursing Supervisor office Decision: Hospital Director to look into the matter.</p>

[Handwritten signature]

