



KHYBER MEDICAL COLLEGE PESHAWAR
OFFICE OF THE CHAIRMAN (IMC)
MTI (KHYBER MEDICAL COLLEGE/KTH/KCD)

MINUTES OF MEETING:

6th meeting of the Institutional Management Committee (IMC), Khyber Medical College/KTH/KCD was held on Tuesday 01st August, 2017 at 10:00 A.M. in the Conference Room of the Khyber Teaching Hospital, under the Chairmanship of Prof. Dr. Noor ul Iman, Dean, Khyber Medical College, Peshawar. The meeting was attended by the following members of the IMC:-

- | | |
|---|--------|
| 1. The Hospital Director, KTH, Peshawar | Member |
| 2. The Medical Director, KTH, Peshawar | Member |
| 3. The Dean, Khyber College of Dentistry Peshawar | Member |
| 4. The Director Finance, KTH/KMC/KCD, Peshawar | Member |
| 5. The Nursing Director, KTH, Peshawar | Member |

The meeting started with the recitation from the Holy Quran.

The Dean KMC welcomed and thanked all the respected members for attending the IMC meeting.

The following agenda items were discussed and decided accordingly:-

Khyber Teaching Hospital/Khyber Medical College

Agenda Item No.1 Responsibilities of Hospital Director, Medical Director, Finance Director, Nursing Director and Dean

Issue Responsibilities as per Regulation MTI KTH need to be explained and consensus needs to be developed to help strong coordination between various segments.

Decision

Hospital Director: Regulation regarding functions of Hospital Director were read out and it was agreed that Hospital Director shall follow Regulation 4(J) in letter and spirit.

Medical Director: Regulation regarding functions of Medical Director were read out and it was agreed that Medical Director shall follow Regulation 5(K) in letter and spirit.

Dean: Regulation regarding functions of Dean was read out and it was agreed that Dean shall follow Regulation 7 in letter and spirit.

Nursing Director: Regulation regarding functions of Nursing Director were read out and it was agreed that Nursing Director shall follow Regulation 9 in letter and spirit.

Finance Director: Regulation regarding functions of Finance Director were read out and it was agreed that Finance Director shall follow Regulation 11 in letter and spirit.

The issue of Principal Accounting Officer was explained. Hospital Director being a Principal Accounting Officer will chair DAC's meeting and will also represent institution at PAC's. Role of Hospital and Medical Director was discussed with respect to hospital component and clinical governance at Khyber College of Dentistry. It was agreed that the Hospital Director and Medical Director of MTI/KTH will play their respective role in KCD which will be defined by the Dean KCD, Medical Director and Hospital Director MTI/KTH and present the same in the next meeting of IMC.

